

POLICIES & PAYMENT INFORMATION
All fees and tuition include tax

Registration

Registration forms will be accepted via email through September 15, 2018. After September 15th inquire with the office. A registration fee of \$26.75 per student is required at sign up, for new to the studio dancers only. A recital fee, costume deposit and tuition deposit are also due upon enrollment. Any outstanding balances on accounts must be paid in full to register.

Tuition

We highly encourage monthly tuition payments by automatic payments on a credit card, new automatic payment forms will be available July 1st. Automatic payment forms are only good for the current dance year and new forms must be filled out every year to continue. You may choose to pay your tuition each month or in full for the entire year. Tuition payments start September 1st through April 1st. See below for May tuition. You will receive an additional 10% discount, before taxes, if you pay annual tuition by **cash or check** by September 1, 2018. Tuition is due on the 1st of the month, late after the 5th.

A tuition deposit is due with registration or by September 1, 2018, whichever is earliest. It will be one entire month of tuition charges and will be **non-refundable**. This tuition deposit will be used for dancer's May tuition. Dancers who drop anytime during the year will forfeit this deposit. If you pay annual tuition, this deposit will be used as payment towards the total due.

Monthly tuition is calculated as follows:

- 1st class – no discount/pay 100% of fee
- 2nd class – 10% discount before tax
- 3rd class – 15% discount before tax
- 4th or more – 20% discount before tax

The maximum monthly tuition cap is \$275 per dancer and/or \$500 per family, prior to taxes, with no other discount available. There is a family discount of 10% if paying month to month only. Tuition is non-refundable and non-transferable.

Dropping is strongly discouraged. If you are moving or need to drop a class for any reason, you must fill out the Drop Form before October 30, 2018. You are not considered dropped until form has been received and approved. All fees will continue until a drop forms approval and will need to be paid in full.

Dancer's account and class correspondence is conducted monthly via email, unless a request has been submitted in writing to use another form of communication. It is the consenting parent/guardian's responsibility to ensure that CESOD e-mails are being received and that any changes in email addresses are updated with the office. Correspondence about a dancer's account or information about the dancer can only be given to the parent/guardian who has signed the registration contract, unless a request has been submitted by the parent/guardian to allow another party to have access.

Fees

There is a \$26.75 new student fee, paid only one time per student. A recital fee of \$111.00 for 1 dancer, \$195.00 for 2 siblings or \$270.00 per family is charged upon enrollment. The recital fee is only refunded if written cancellation notice is received by October 1, 2018.

A non-refundable costume deposit fee of \$26.75 per dancer is due upon enrollment.

A \$10.00 late fee will be assessed to all accounts if tuition is not received by the 5th of the month. An additional \$10.00 late fee per each month late will be applied.

All returned checks and declined auto payments will have a \$26.75 fee added to their account.

A \$10.00 late fee will be applied for each costume payment that is not paid on time. An additional \$10.00 late fee per each month late will be applied.

There will be a recital ticket fee of \$3 (plus tax) per ticket for families that need more than 5 tickets per dancer for a single show or 10 tickets per dancer for both shows.

Refund Policy

CESOD staff may issue refunds for unused, non-customized or defective products or merchandise within 14 days of purchase. **No refunds will be given for recital fees, registration fees, tuition or costumes.** All refunds will be issued as a studio credit.

Level Placement

Students are placed at appropriate levels based upon age and ability. Levels are determined by the faculty. Advancement is not automatic and is decided by faculty evaluation throughout the school year. Teacher approval is required for Level 3 classes and above. Students may test into Elite Edge classes based on ability. All tumbling classes require teacher approval.

Schedule Changes

A minimum of 6 students is required in a class or the class may be rescheduled or cancelled. Our staff will make every effort to accommodate you in the event a class is cancelled.

Makeup Classes, Attendance & Cancellations

Makeup classes are available as an option. These classes are highly encouraged but not required. We do ask that students not miss more than 2 classes during the year. Class cancellation due to weather is based on CESOD determination. Check our website, www.eliteschoolofdance.com to see if classes have been cancelled. Classes are not cancelled on conference days. There are no makeup classes in the month of May.

Dress Code and Hair Requirements

Solid colored leotards and tights are required for all dance classes. Please, no sport bras or underwear underneath leotards. No T-shirts are allowed. Booty shorts can be worn for tap and jazz classes but not for ballet or pointe. No biketards allowed for ballet class. Hair must be pulled up in a pony-tail or bun for Movin' 2 the Music through level 3. Hair must be in a bun secured and anchored to dancer's head for Level 4 & up and for all Elite Edge classes. No jewelry is allowed and cazezio brand shoes for all classes.



2018 Fall Schedule



www.eliteschoolofdance.com

515-987-7337

Open House

August 7-8, 2018

5pm-8pm

Important Dates

Classes Begin	Tuesday, September 4, 2018
Thanksgiving Break	November 20-25, 2018
Holiday Break	December 20-January 6
Classes Resume	January 7, 2019
Spring Break	March 15-23, 2019
Studio Pictures	April 5, 2019
Recital	June 1, 2019

all dancer needs can be purchased on-site at:

The One Stop Elite Dance Shop

Dance Shop Phone: (515) 987-5070

MOVIN' 2 THE MUSIC (AGES 2-3, NON-RECITAL, RECREATIONAL CLASS) MONTHLY TUITION \$42.80		
pink capezio lily ballet shoes 212C		
4:40-5:00pm Wednesday		Miss Vicki
BEGINNING BALLET (AGES 3-4, BALLET IN RECITAL) MONTHLY TUITION \$44.94		
pink capezio lily ballet shoes 212C		
4:30-5:00pm Monday		Miss Hannah
4:45-5:15pm Tuesday		Miss Hannah
5:00-5:30pm Wednesday		Miss Vicki
PRESCHOOL BALLET/TAP (AGES 4-5, TAP IN RECITAL) PREREQUISITES: SOME BALLET MONTHLY TUITION \$54.57		
pink capezio lily ballet shoes 212C black patent jr. tyrette tap shoes 625C		
4:40-5:25pm Monday FULL		Miss Charlee
5:15-6:00pm Tuesday		Miss Hannah
5:30-6:15pm Wednesday		Miss Vicki
KINDERDANCE (AGES 5-6, BALLET/TAP IN RECITAL) PREREQUISITES: SOME BALLET & TAP MONTHLY TUITION \$64.20		
pink capezio lily ballet shoes 212C black patent jr. tyrette tap shoes 625C		
5:00-6:00pm Monday		Miss Hannah
5:00-6:00pm Thursday		Miss Roni
LEVEL 1 – INCLUDES BALLET & TAP (AGES 6-7, BALLET/TAP IN RECITAL) PREREQUISITES: 2-3 YEARS OF BALLET & TAP MONTHLY TUITION \$69.55		
pink split sole juliet ballet shoes 2027C carmel mary jane tap shoes 3800C		
5:00-6:00pm Tuesday		Miss Brittlyn
6:15-7:15pm Wednesday		Miss Vicki
LEVEL 2 – Includes Ballet, Tap & Pre-Jazz (AGES 7-8, BALLET/TAP IN RECITAL) PREREQUISITES: 2-3 YEARS OF BALLET & TAP MONTHLY TUITION \$74.90		
pink split sole juliet ballet shoes 2027C carmel mary jane tap shoes 3800C carmel e series jazz shoes EJ2		
6:00-7:15pm Monday		Miss Hannah
6:00-7:15pm Tuesday		Miss Madi
LEVEL 3 – Includes Ballet, Tap & Jazz (AGES 9-10, BALLET/TAP/JAZZ IN RECITAL) PREREQUISITES: 3-4 YEARS OF BALLET/TAP & TEACHER APPROVAL MONTHLY TUITION \$85.60		
pink split sole Juliet ballet shoes 2027C carmel mary jane tap shoes 3800C carmel e series jazz shoes EJ2		
4:45-6:15pm Monday		Miss Alison

LEVEL 4 – Includes Ballet, Tap, Jazz & Pre-Pointe (AGES 10-11, BALLET/TAP/JAZZ IN RECITAL) PREREQUISITES: TEACHER APPROVAL MONTHLY TUITION \$90.95		
pink canvas ballet shoes 2037 carmel mary jane tap shoes 3800C carmel e series jazz shoes EJ2 demi pointe shoe 116/118		
6:00-8:00pm Tuesday		Miss Hannah
LEVEL 5 – Includes Ballet, Tap, Jazz & Pointe (AGES 11-12, BALLET/TAP/JAZZ/POINTE IN RECITAL) PREREQUISITES: TEACHER APPROVAL MONTHLY TUITION \$101.65		
pink canvas ballet shoes 2037 black fluid tap shoes CG17 black cg30 wonder jazz shoes & pointe shoes		
6:15-8:30 Monday		Miss Alison
LEVEL 6 – Includes Ballet, Tap, Jazz & Pointe (AGES 12-14, BALLET/TAP/JAZZ/POINTE IN RECITAL) PREREQUISITES: TEACHER APPROVAL MONTHLY TUITION \$117.70		
pink canvas ballet shoes 2037 black flexmaster tap shoes CG16 carmel cg30 wonder jazz shoes & pointe shoes		
6:15-9:15pm Tuesday		Miss Maranda
ADVANCED OPENING/FINALE PREREQUISITES: TEACHER APPROVAL MINIMUM AGE OF 13 MONTHLY TUITION \$64.20		
opening / finale shoes TBD		
9:00-10:00pm Thursday		Miss Charlee
ADVANCED BALLET TECHNIQUE NON-RECITAL CLASS * REQUIRED FOR ELITE EDGE MEMBERS MONTHLY TUITION \$74.90		
pink canvas ballet shoes 2037		
*Junior ABT	TBD	Miss Brooke
*Pre-Teen ABT	TBD	Miss Brooke
*Teen ABT	TBD	Miss Brooke
*Senior ABT	8-9:30pm Monday	Miss Brooke
HIP HOP CLASSES teacher approval required for placement MONTHLY TUITION \$47.70 ALL CLASSES TAUGHT BY Miss Roni		
Leotards, booty shorts & sports bras are acceptable (no t-shirts) shoes: TBD		
Hip Hop 7+	6:00-6:30pm Thu	\$53.50
Hip Hop 9+	6:30-7:00pm Thu	\$53.50
Hip Hop 12+	7:00-7:45pm Thu	\$58.85

TUMBLING CLASSES NON-RECITAL CLASSES TEACHER APPROVAL REQUIRED FOR PLACEMENT 30 min/45 min class = \$54.57 60 min class = \$69.55		
Leotards or tight fitting clothing. No tights, shoes or jewelry. All hair must be off neck in pony or bun.		
Tiny Tots FULL	5:30-6:00pm Mon	Miss Brittlyn
Tumbling 1	6:00-6:45pm Mon	Miss Audrey
Tumbling 2 FULL	4:25-5:25pm Mon	Miss Audrey
Tumbling 3	4:30-5:30pm Thu	Miss Audrey
Tumbling 4	6:30-7:30pm Thu	Miss Laurie
Tumbling 5	5:30-6:30pm Thu	TBD
Tumbling 6	7:30-8:30pm Thu	Miss Laurie
Tumbling 7	6:45-7:45pm Mon	Miss Megan

NEW!!! POM TECHNIQUE CLASSES All Classes taught by Miss Megan		
Leotards, booty shorts & sports bras are acceptable (no t-shirts) carmel cg30 wonder jazz shoes		
POM Technique 7+	5:00-5:45pm Tue	\$54.57
POM Technique 9+	5:45-6:30pm Tue	\$54.57
POM Technique 11+	7:30-8:30pm Tue	\$64.20
POM Tumbling	6:30-7:30pm Tue	\$64.20

Drop In Ballet Class NON-RECITAL CLASS Take 1, 2 or 3 classes per week, you choose! Punch Cards applicable only for Drop In Ballet Class 1 class = \$20/ 5 classes = \$95 5 classes = \$95 10 classes = \$180 20 classes = \$340		
pink canvas ballet shoes 2037		
Ages 10+	4:00-5:00pm (Tues, Wed)	TBD
Ages 10+	3:30-4:30pm (Thur)	TBD

ELITE EDGE CLASSES

TECHNIQUE CLASSES

INCLUDES BALLET, TAP, JAZZ & POINTE (IF APPLICABLE)

PLACEMENT MADE AFTER AUDITIONS

ALL CLASSES TAUGHT BY MISS CHARLEE

Petite Edge	5:30-6:45pm Mon	\$74.90
pink split sole juliet ballet shoes 2027C carmel mary jane tap shoes 3800C carmel wonder jazz shoes cg30		
Junior Edge	6:45-8:30pm Mon	\$90.95
pink canvas ballet shoes 2037C carmel mary jane tap shoes 3800C carmel wonder jazz shoes cg30		
Teen Edge	4:45-7:00pm Tue	\$107.00
pink canvas ballet shoes 2037 black flex master tap shoes CG16 bloch tan pulse jazz shoes & pointe shoes		
Senior Edge	7:00-10:00pm Tue	\$117.70
pink canvas ballet shoes 2037 black flexmaster tap shoes CG16 bloch tan pulse jazz shoes & pointe shoes		
HIP HOP CLASSES		
ALL CLASSES TAUGHT BY MISS CHARLEE		
Shoes TBD		
Petite/Junior Edge	6:00-6:30pm Thu	\$53.50
FULL		
Pre-Teen Edge	7:00-7:30pm Thu	\$53.50
Advanced	8:15-9:00pm Thu	\$58.85